

# ROCESTER PARISH COUNCIL

## Minutes - 13th November 2017

### 7.30pm

Present - Cllr Green, Cllr Barlow, Steve, Cllr Fowell, Cllr Bietkowski, Cllr Mellor  
Borough Cllr Smith  
5 members of the public.

1. **Apologies for Absence - Cllr Sutton**
2. **Minutes of Previous Meeting** – Approval of minutes of meeting held on 9th October (previously circulated)  
Proposed - Cllr Barlow  
Seconded - Cllr Fowell

3. **Declarations of Interest and Dispensations - None Received**

4. **Public Participation** - David Yorke - Planning Application 6.a.iii

5. **Finance and Administration**

a. Report on Payments to be made

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Tax</u>	<u>Total</u>	<u>Cheque No.</u>
13/11/17	Catherine Thompson Salary	£393.43	0	393.43	3677
13/11/17	Catherine Thompson Expenses	£69.03	0	69.03	3677
13/11/17	Janet Gregory	£183.40	0	£183.40	3678
13/11/17	HMRC	£156.00	0	£156.00	3679
13/11/17	Anthony Scales	£249.56	0	£249.56	3681
13/11/17	Eon Electricity	207.55	0	207.55	3680
13/11/17	M D Masters - Audit	100.00	0	100.00	3682

**Proposed - Cllr Barlow**

**Seconded - Cllr Atkins**

b. Annual Accounts

- i. Approval of Section One - Annual Governance Statement 2016/2017

**Proposed - Cllr Barlow**

**Seconded - Cllr Bietkowski**

- ii. Approval of Accounting Statement 2016/2017

**Proposed - Cllr Barlow**

**Seconded - Cllr Mellor**

6. **Planning**

a. Planning Applications Received

- i. **P/2017/01321 - Cornhill Farm** - Demolition of existing garage and outbuilding to facilitate the erection of a 3 bay garage with ancillary accommodation above.

**Action - Clerk - The Parish Council wish to make no comment.**

- ii. **P/2017/01283 - 70 Mill Street - Formation of vehicular access**

**Action - Clerk - The Parish Council wish to make no comment.**

- iii. **P/2017/01357 - The Old Vicarage** - Demolition of a existing detached garage block and the erection of a replacement. Triple garage.

Within the curtilage of an 18 Century Vicarage and needs to be complimentary to the existing building. Archaeological implications if not on the same foot print.

**Council agreed to follow Mr Yorkes proposal** -

**Proposed - Cllr Fowell**

**Seconded - Cllr Atkins.**

b. Planning Decisions Received – None Received

c. Planning Appeals and Withdrawals - None Received

## **7. Borough Councillor Report -**

Cllr Smith spoke to the meeting. Cllr Smith is the Deputy mayor and vice chairman of licensing at ESBC He gave an overview of the duties he has recently been undertaking.

Events as Deputy Mayor - Staffordshire Young Farmers Queens award for Voluntary services. Congratulations to the group at County Show Ground.

Mayors Ball money raised for the mayors charities. Staffs Young Farmers AGM and trophy presentation.

Poppy Concert - St Marys Church, Uttoxeter. Cllr Smith laid a wreath at the Uttoxeter Memorial on behalf of ESBC. Defibrillator at Rocester Football Club has been part funded by a donation from his fund.

Future Events - Mathew Ellis, Andrew Griffiths, David McDonald - policing in and around the villages

**Action - Clerk - Feedback Police Issues to Cllr Smith**

## **8. County Councillor Report -**

Cllr Atkins spoke to the meeting about helping others and trying to raise Community Spirit. People helping People. Staffordshire Support Service, Staffordshire County Voluntary Youth Service. It was raised that the JCB Academy does have rooms for hire for Community Use.

## **9. Village Hall Update- Cllr Green**

Ongoing problems with the Electrics.

2 classes have reduced their hours for the winter.

**Action - Cllr Green - Bookings Visual Aid to circulate.**

**Action - Clerk - Forward NHS contact details.**

## **10. Chairman/Councillor Report**

### **a. Parking - Station Road**

Cllr Barlow - Staffordshire County Council Enforcement Officer not responding.

**Action - Cllr Atkins - Speak to JCB at end of month meeting.**

### **b. Internal Audit - New Auditor Required**

**Action - Clerk - to approach Rice & Co, Uttoxeter.**

### **c. Vandalism around village -**

Chairman expressed his thanks to Mrs Kent. Ongoing vandalism of the toilet.

**Action - Cllr Green - To put in magazine report that all accounts need to be reported directly to 101.**

**Action - Clerk - Rob Neeson invite to next meeting. Displacement Issue,**

**Action - Renew quotes for CCTV. Cllr Green and Clerk to action and forward. to be agreed via email.**

## **11. Clerk Reports**

### **a. Dove First Railings Update -**

**Action - Clerk - To contact write a letter of Thanks.**

### **b. Ashbourne Road Update - Ongoing**

### **c. Christmas Lights Update - £1000 agreed spend as some of the small trees are damaged.**

## **12. Correspondence Received**

SPCA Accounts and Annual Report received

## **13. Any Other Business**

Cllr Atkins raised that the Church Lych Gate will need to be refurbished before the next years remembrance services.

**Meeting Closed 9.01pm**

**Next Meeting Monday 11th December - 7.30pm – Rocester Village Hall**